

**SUPERINTENDENT SEARCH COMMITTEE
RECORD OF MINUTES
TUESDAY, JANUARY 5, 2010**

In attendance: Mr. Chellel, Mrs. Bonollo, Mr. Coughlin, Mr. Knight, Mr. Noonan, Ms. Nordquist, Ms. Breault-Zolt, Commissioner Gist, Deputy Commissioner Abbott, Ms. Arneson, Ms. Christy, Ms. DiOrio, Mr. Goldstein, Mr. Hoyt, Ms. Laprade, Mr. Olson, Ms. Reall and Ms. Volante.

The meeting was called to order at 5:55 p.m. by School Committee Chairman, James Chellel.

Opening remarks were given by **Mr. Chellel** with special thanks given to Mayor Doyle and Commissioner Gist for their participation in the search committee.

Mr. Chellel asked **Mr. David Coughlin**, Chairperson of the Superintendent Search Committee to accept leadership of the meeting. Mr. Coughlin accepted and introduced Mayor James Doyle for opening remarks.

Mayor Doyle thanked members of the committee for taking time out of their schedules to assist in the very important task of searching for the next Superintendent of Schools for the City of Pawtucket. Mayor Doyle introduced Commissioner Gist to address the committee.

Commissioner Gist addressed the committee regarding the importance of selection of the next Superintendent of Schools. She also spoke of changes in education, decreasing the drop-out rate and working to make RI top in education.

Mr. Coughlin resumed the floor and members of the committee introduced themselves.

DISCUSSION OF PROJECT PLAN:

Presented plan was reviewed. Discussion was held.

Comment was made and accepted that a Compensation package was missing from the listing and should be added.

Discussion was held regarding the appointment of Clerk of the Committee vs. a committee vote for that position. A unanimous Yea/Nay vote was taken for the committee to elect a Clerk of the Committee. Discussion continued regarding duties of said Clerk. Duties to include; Record Minutes, Prepare and ensure proper meeting postings, ensure correspondence provided to appropriate parties, Calendar meetings, other responsibilities per the Chair and/or the Committee.

Jim Hoyt nominated Joanne Bonollo to the position of Clerk of the Committee, the nomination was seconded by Charlene Christy.

Dave Coughlin nominated Joseph Knight to the position of Clerk of the Committee, the nomination was seconded by Beverly Laprade.

Mr. Knight acting as Clerk called the roll of vote:

Nine (9) Votes were cast for Joanne Bonollo: Mrs. Bonollo, Ms. Nordquist, Ms. Breault-Zolt, Ms. Arneson, Ms. Christy, Ms. DiOrio, Mr. Hoyt, Ms. Reall, Ms. Volante

Six (6) Votes were cast for Joseph Knight: Mr. Chellel, Mr. Coughlin, Mr. Knight, Mr. Noonan, Mr. Goldstein, Ms. Laprade

One (1) Vote to Abstain: Commissioner Gist

Mrs. Bonollo was elected Clerk of the Committee

QUALIFICATIONS OF SUPERINTENDENT/EMPLOYMENT ADVERTISEMENT/APPLICATION/AD MEDIA:

Open discussion was held regarding the qualifications of the Superintendent. Specific areas discussed were; number of candidates to interview; scope of advertisement – local/national; phone screening of applicants; RIDE assistance with travel expenses/HR needs; ASSA – trade journals.

Review of applicants/1st qualifications; access to student achievement; RIDE offer to vet candidates; RIDE offer to provide a list of specific strengths needed for profile; certification requirements

Establishment of **JOB DESCRIPTION SUBCOMMITTEE**. Volunteer members: Kim Reall, Jim Hoyt, Joan DiOrio, Charlene Christy, Amy Breault-Zolt and Rick Goldstein.

Committee to meet January 13, 2010, 9AM Fallon Elementary School.

Media Search – publications/pricing and circulation for next meeting: Joanne Bonollo, Charlene Christy and Lester Olson.

Next meeting: Tuesday, January 19, 2010 – 6PM, Jenks Jr. High School Media Center.

Being no further business, a motion to adjourn was made by Mrs. Bonollo, seconded by Ms. Nordquist. Motion to adjourn passed unanimously with a Yea/Nay vote.

Meeting was adjourned at 8:30 p.m..